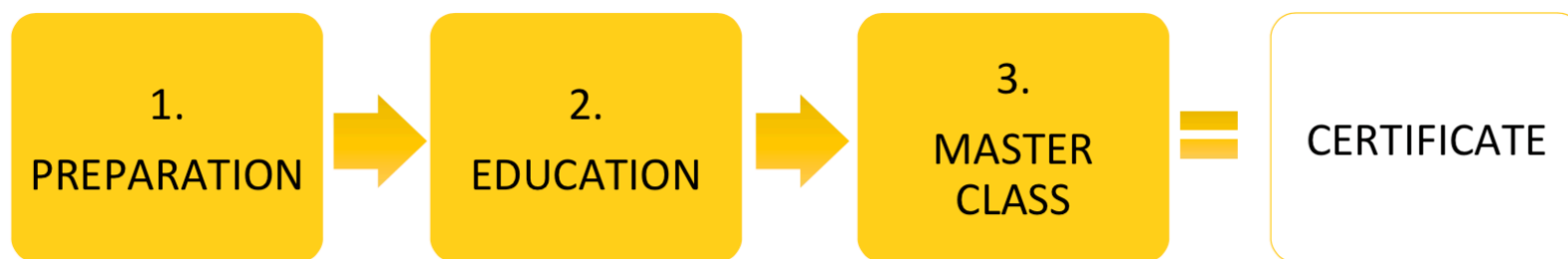


# TOG CHÖD TEACHER EDUCATION – STUDENT INFO SHEET

EDUCATOR NAME: \_\_\_\_\_

STUDENT NAME \_\_\_\_\_

EDUCATION DATES: \_\_\_\_\_



## 1. PREPARATION

### EXPERIENCE ALL TOG CHÖD MOVEMENTS

Please make sure that you have experienced all movements within the last 12 months before registering for the Teacher Certification Program. You can either learn the movements from Tulku Lobsang Rinpoche or from a Certified Tog Chöd Teacher.

### FIND A CERTIFIED EDUCATOR

In order to find a list of all Tog Chöd Educators, please have a look on the website: [www.lujong.org](http://www.lujong.org)  
Then, choose your preferred Educator and contact her/him.

### MOTIVATION LETTER

Write a motivation letter in which you explain your motivation why you want to become a Tog Chöd Teacher and give this motivation letter to your preferred Educator.

### REGISTRATION WITH THE EDUCATOR

After you got accepted by your Educator, she/he will give you this Info Sheet. She/he will also explain the framework conditions of the Certification Program to you (such as the registration process, required attendance, the Master Class, examination procedure, renewal process, etc.). Then you can register with the Educator for the Education Course.

### REGISTRATION WITH NANGTEN MENLANG INTERNATIONAL

In addition to your registration with the Educator you also need to register for the Teacher Certification Program with NMI. Please make sure that you register for the Teacher Certification Program no less than four weeks before the start of your Educator's Education Course.

Registration for the Teacher Certification Program needs to be done online: [www.tulkulobsang.org](http://www.tulkulobsang.org) (tourplan). During this online registration you will also need to pay the registration fee with an instant payment method.

## 2. EDUCATION

### EDUCATION COURSE

All students are required to attend 100% of the Education Course. You will receive your teacher manual from your Educator in sections – according to the teaching topics of the Education Course lessons. Your Educator will also give you standardized homework forms which must be completed within the Education Course.

Furthermore, all students need to hold a demonstration class. After holding your demonstration class you will receive Feedback about your demonstration class from your Educator as well as the participants.

### ONLINE WRITTEN EXAM

NMI will provide the Online Written Exam, which will be offered within a certain period of time. You will receive detailed information from NMI about the Online Written Exam.

After taking the Online Written Exam you will receive your exam results immediately after submitting your answers. In case you did not pass the Exam at the first try, you can take a second chance. Please note that you will not be able to do the second try earlier than 4 weeks after your first try in order to give you time for studying.

### QUALIFYING EXAM

The Qualifying Exam (Practical Exam) consists of the following parts:

- Specific Movement Exam
- All Movements Exam
- Movement's Names Exam

The Qualifying Exam is held by your Educator. She/he can decide to carry out the Qualifying Exam either step-by-step or as one final exam. After completing all parts of the Qualifying Exam you will receive the Exam Result Form from your Educator which equals a recommendation for the Certification Master Class.

### 3. MASTER CLASS

#### REQUIREMENTS

In order to be allowed to attend the Certification Master Class you must fulfill the following requirements:

- You must have completed the Education Course
- You must have completed all standardized homework forms
- You must have held a demonstration class
- You must have passed the Qualifying Exam
- You must have taken the Online Written Exam (pass not required before the Master Class)

#### REGISTRATION

For the Certification Master Class a separate online registration and payment is necessary. Please make sure that you register online for the Certification Master Class well in advance. Registration for the Master Class needs to be done online: [www.tulkulobsang.org](http://www.tulkulobsang.org) (tourplan).

#### CERTIFICATION MASTER CLASS

Attending the Master Class is the last step for participants of the Teacher Certification Program to become a certified teacher. The Certification Master Class is a 2-day-retreat, in which you will receive direct transmission from the Tulku Lobsang Rinpoche, connect to Tog Cöd more strongly, refine your movements, deepen your knowledge and practice in a group as a Teacher Sangha. All this will make the Master Class a very special experience!

Please don't forget to sign the Certified Teacher Agreement and hand it in during the Master Class.

### CERTIFICATION AND RENEWAL PROCESS

You will receive your teacher certificate during the Certification Master Class.

Please note: In case you have not passed the Online Written Exam until then and had no time to take the second chance before the Master Class, you will not receive your certificate at the Certification Master Class. In this case the certificate will be sent to you after the Master Class, as soon as you have taken and passed the second chance of the Online Written Exam.

Please be aware that your teacher certificate is valid for two years. In order to renew your teacher certificate you need to attend another Master Class within two years after your certification. After that you need to attend a Master Class every four years in order to keep your certification valid.



### SUPPORT

If you have any questions, you can either contact your Educator or you can send an email to the NMI Education Administration Team ([office@lujong.org](mailto:office@lujong.org)).